

DHARITREE MANASINGH

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# OBJECTIVE

To grow as a skilled HR professional excelling in Training & Development arena in HR industry.

# PROFESSIONAL SUMMARY

* An **PGDM** with **HR** specialization
* Proficient in talent acquisition. Ability to negotiate terms effectively with excellent communication skills to enhance the overall strategic plan of. Proven professional with extensive interest in requirement. Skilled at addressing high attrition rates.
* Good at Presentation Skills management skills
* Exposure in managing and organizing events

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| **EDUCATION** |  | |
| PGDM(HR) from USBM, Bhubaneswar. |  | **2020-2022** |
| Arts graduate from K.B.DAV College, Nirakarpur |  | **2013** |
| 12th Arts from CHSE board, K.B.DAV college, Nirakarpur |  | **2010** |
| 10th BSE board, KB Academy High School, Nirakarpur | . | **2008** |
| **SUMMER INTERNSHIP** |  |  |
| Title – Internship **(NALCO)** |  |  |
| Company: National Aluminum Company **(NALCO)**  Subject – Compensation Management |  |  |
| Duration: 2 months  Title – Internship (**Live Digital Marketing Solution Pvt Ltd** )  Subject – Training, Development & Recruiting  Duration: 2 months |  |  |
| **COMPUTER SKILLS** |  |  |
| * MS Office (Word, Excel, PowerPoint) * Adobe Photoshop * C, C++, Tally ERP.9 |  |  |

# EXTRA CURRICULAR ACTIVITIES

* Member of Event Management Team of **USBM**
* Actively take part all the social and outreach activity of the college

# PERSONAL DETAILS

* DOB : 21TH May 1994
* Languages Known : English, Hind, Odiya,
* Address : Nirakarpur, Khurda